

Minutes of the Dunkerton & Tunley Parish Council Meeting 24 October 2023 7.30 pm Tunley Recreation Centre

Ref	Agenda Item	Minute	Action
	ATTENDANCE	Cllr Orme, Cllr Robinson , Cllr Prescott, Cllr Willert, Cllr Batchelor, Ward Cllr Matt McCabe, Ward Cllr Fiona Gourley from agenda item 8.1, the Clerk Kathryn Manchee and 1 parishioner	
1	APOLOGIES FOR ABSENCE	Cllrs Manning and Ashley, and Ward Cllr Fiona Gourley for late arrival.	
2	DECLARATIONS OF INTEREST AND DISPENSATIONS	None.	
3	APPROVAL OF MINUTES OF PREVIOUS MEETINGS	The minutes of the Parish Council meeting held on 7 September were approved and signed by the chairman. The chairman then brought forward agenda item 8.1.	
8	NEW ISSUES RAISED BY COUNCILLORS/PARISHIONERS		
8.1	Dogs Running Loose in Tunley	Three dogs are frequently being found by Tunley residents, and motorists, running loose along the Bath Road through the village. The parish council to contact the dog warden.	Clerk
4	MATTERS ARISING		

4.1	Update on Progress on Reintroducing a Bus Service to Tunley – Ward Cllr Fiona Gourley	The petition to restore rural bus services has been signed by 1,200 people. At the WECA meeting a jointly-sponsored amendment to fund rural bus services was vetoed by the WECA mayor. A new bus officer has been recruited at BANES. The campaign to restore rural buses will continue. In the meantime Westlink has reduced the size of the zones and recruited more drivers to improve the service. Also the proposal to reroute the 522 is still being pursued.	
42	Update on the Dunkerton Bus Shelter Street Light Repair	A quote still being chased.	Clerk
4.3	Update on DPH Committee Proposal regarding the Cricket Ground and Manders Orchard	Nothing new to report, nor any imminent news is expected, so this to be removed from the agenda until there is something for the parish council to consider.	Clerk
4.4	Update on Remaining Prospective Councillors	Another person will be co-opted at the November meeting. This will leave the parish council with one vacancy. As usual, it will be open to any resident to seek co-option onto the PC to fill that vacancy should they wish.	

4.5	Update on the Installation of the Metal Miner in Tunley	Now installed. Action closed.	Clerk
4.6	Update on Tunley Traffic Calming Review	Nothing new to report so this to be removed from future agendas until there is progress to report. Action closed.	Clerk
5	URGENT BUSINESS AS AGREED BY THE CHAIRMAN	Report on the Parish Liaison Meeting. Cllr Batchelor updated the parish council on her attendance at the recent BANES Parish Liaison Meeting. More information to be obtained about the Rural Prosperity Fund and Messy Habitats initiative. The Chairman and Clerk thanked Cllr Batchelor for representing D&TPC at the meeting.	Clerk
6	FINANCE		
6.1	Payments For Approval	Approved. Details can be found in Appendix 1.	Clerk
6.2	Financial Report including 2nd qtr Forecast vs Budget 2023 2024	The balance of funds as at 24 October is £17,188.75. Forecast against Budget 2023 2024 2nd quarter Total receipts forecast to be up £553 at year end as compared to budget. Total Payments forecast to down by £160. Overall this	

		means that a deficit of £1,428 is forecast compared to the budget which resulted in a deficit of £2,141. An explanation of the key variances was circulated prior to this meeting.	
6.3	Consideration of items for inclusion in the 2024 2025 budget	Clerk requested items be submitted for consideration for inclusion in the budget for 2023 2024.	All Cllrs
6.4	Approval of the Updated Asset Register re the Metal Miner	Approved. It was reiterated that a condition of the installation was that the D&TPC would not replace the figure if it was subsequently stolen or destroyed by any means.	
6.5	Consideration of Amendment to Tunley Bus Shelter Cleaning Schedule	In the absence of scheduled bus services through Tunley, the possibility of reducing the frequency of cleaning to monthly to be considered.	Cllr Robinson
6.6	Consideration of Action in Response to Disparity between 2 Meeting Room Hire Costs	Based on current hire charges two meetings at the DPH only cost £2 more than the cost of one meeting at the TRC. As the parish council is a community organisation using a community facility the chair to write to the chair of the TRC	Cllr Orme
6.7	Consideration of Contribution to the Cost of the New Battery for the TRC defibrillator	It was unanimously resolved to fund half of the cost of the new battery.	Clerk

7	PLANNING		
7.1	BANES Planning Decisions	23/03490/AGRN North Hill Farm, Tunley Road, Tunley, Conversion of existing 4no buildings into one large agricultural storage shed PLANNING PERMISSION NOT REQUIRED. 23/03276/FUL Lower Tunley Farm , Stoneage Lane, Tunley, Extension to existing farm building PENDING DECISION Planning Application REF 22/02169/EOUT Parcel 4234 Combe Hay Lane Combe Hay Outline application for Phases 3 and 4 for up to 300 dwellings; landscaping; drainage; open space; footpaths and emergency access; all matters reserved, except access from Coombe Hay Lane via the approved Phase 1 spine road (details of internal roads and footpaths reserved); (ii) Detailed application for the continuation of the spine road (from Phase 1), to and through Sulis Manor and associated works comprising: the demolition of existing dilapidated buildings and tree removal; drainage; landscaping; lighting; and boundary treatment; to enable construction of the spine road, and (iii) Detailed application for landscaping; mitigation works; allotments; including access; on the field known as Derrymans. PENDING	

		DECISION. Likely to go before the planning committee in November. Planning Application REF 22/01975/FUL Upper Manor Farm Priston Hill Priston Conversion of existing garage and storage barn into residential dwelling. WITHDRAWN 23/01706/FUL Parcel 8775, Tunley Road, Tunley, Bath Erection of tractor and implements shed REFUSED The Batch Tunley 22/00378/UNAUTH nothing new to report	
7.2	Planning Correspondence and Planning Related Matters	Cllr Orme attended the rural areas workshop related to the new local plan and the associated rural facilities survey has been completed and submitted to BANES planning policy.	Clerk/Cllr Robinson
9	OTHER ISSUES FOR THE ATTENTION OF DISTRICT WARD COUNCILLORS	Cllr Robinson thanked Cllr McCabe for the EV charging point information.	
10	DATE OF NEXT MEETING Tuesday 28 November 7.30 pm Tunley Recreation Centre.		

Appendix 1 – Payments for Approval

Dunkerton & Tunley Parish Council Payments for approval at meeting 7 September 2023

Payments to Ratify

21 September	Direct Debit	Street Lighting August	£10.99
30 September	Standing Order	Clerk's Net Salary September	£536.43
30 September	Bank Fee	Quarterly Service Charge	£18.00
12 October	Bank Transfer	Tax Due to HMRC July to Sep	£20.40

Payments for Approval

24 October	Bank Transfer	DPH Hire 2 meetings	£30.00
24 October	Bank Transfer	TRC Defib Pads contribution	£70.00
24 October	Bank Transfer	Clerk's Expenses August/September	£65.71
24 October	Bank Transfer	CVWG Membership Renewal	£5.00
24 October	Bank Transfer	TRC Hall Hire July meeting	£28.00
24 October	Bank Transfer	Tunley Bus Shelter cleaning	£90.00